

# BIRGER.

28 June 2021

Dear Sir / Madam,

## **BIRGER. streamlines its processes**

With the view to streamline its internal processes, BIRGER. shall be grateful if moving forward you would please send us digital copy of your invoices, statements and other correspondences to a dedicated email [accounts.payable@birger.technology](mailto:accounts.payable@birger.technology).

By partnering with us in this project, we shall endeavor to attend promptly to payments, requests and notifications received from you.

We shall further appreciate that the company for which the documents are being sent could be referenced in the subject line. For example: Statement of Account January 2021 - Blanche, Birger Co Ltd.

We thank you for your usual collaboration.

Yours faithfully,



**FREDERIC NG**

Executive - Operations